

Resume' of Frank A. Roberts (Tony)

2813 Pine Meadow Drive • Marietta, Georgia • 30066
Home Phone 770-977-3786 • Email: faroberts@bellsouth.net

OBJECTIVE: To reenter the employee or managerial market returning from self-employment.

RELATED EXPERIENCE: Served in management and in handling of cash receipts, deposits, accounts payables and receivables. Managed others, scheduled coverage, general HR duties.

WORK HISTORY:

2005-Present: Office Depot – (part-time, hourly) Technology Sales Specialist.

2005-Present: Licensed Life & Accident Insurance Agent (2005-Liberty Nat'l Life; Present-Independent)

2004-2005: Circuit City – (part-time, hourly) product specialist dealing with and consulting with customers and advising them in making purchases that will satisfy their needs. Handling cash, check, and credit/debit card sales.

2004-2005: Publix – (part-time, hourly) cashier ringing up customer sales and handling cash, check, credit/debit card, and EBT sales.

2000-Present: Dr. Roberts, Inc. – (self empl business) S.VP in charge of sales and services to mid-size businesses as their external I.T. department. During this time, also served as CTO of WorkSpace International (see next).

2000-2002: WorkSpace International – (full-time, salaried) served as Chief Technology Officer responsible for entire I.T. department and all telecommunications services, contracts, and operations.

1992-2000: (Computer Task Group and) Software Solutions – (full-time, salaried) Senior Support representative working in call centers providing phone (and on-site) technical support to resolve errors and issues. Wrote and taught classes locally and at remote locations to teach customer employees how to use the products.

1991-1992: Transamerica Printing – (full-time, salaried) Franchise owner of printing business responsible for all operations including: accounts receivable, payable, payroll, general ledger, sales analysis, and all banking functions of deposits and accounting (Also: Part-time Product Specialist, Sears, Marietta, GA, 05/91 – 08/92).

1978-1991: IBM Corporation – (full-time, salaried) Served in three (3) positions during this period; Customer Engineer, Certified Instructor, and Advisory Market Support Representative.

1977-1978: Licensed Private Investigator. Westwego, LA.

1970-1978: United States Navy – Aviation Electrician's Mate First Class, Vietnam Era Veteran. Inactive Secret Clearance (NAC).

EDUCATION: 1969: Walker High School (now McNair). 1974: DeVry (electronics).
1970-1978 various military schools. 1999 Ph.D. in Counseling (faith based, WAA-accred).

(References are available upon request – personal and professional.)